

EXAMPLE RESUME

FIRST NAME ONLY _____

SUMMARY OF OTHER SKILLS

- Languages spoken (e.g., English, French, and Spanish intermediate level)
- Level of driver's license (e.g., Graduated license)
- Special needs experience (e.g., working with children with Autism)
- Experience working with multiples (twins, triplets, etc.)
- Newborn and infant experience
- Mother's helper experience
- Any special talents or areas of excellence (e.g., sports, art, music, baking, etc.)

DO NOT INCLUDE
PERSONAL INFORMATION
SUCH AS LAST NAME,
ADDRESS, E-MAIL, OR
PHONE NUMBERS

CHILDCARE RELATED EXPERIENCE

Sole charge Nanny/Housekeeper **Zak/Vescera Family, May 2015 - May 2016, Vancouver, BC**

- Provided Sole Charge childcare for three children aged 4, 7, and 9 years
- Pick up and drop off from school, drove children to soccer
- Wake up and bedtime routines
- Played age-appropriate games
- Participated in swimming lessons with youngest child
- Numerous overnight stays
- Travelled with family on two occasions

FIRST LINE SHOULD
ALWAYS INCLUDE THE
CHILDREN'S AGES WHEN
YOU STARTED THE
POSITION

EXPERIENCE
SHOULD INCLUDE
MONTH AND YEAR

Tutor/Childcare Provider **Gomery Family, September 2009 - May 2015, Vancouver, BC**

- Providing occasional part-time childcare/tutoring/piano lessons for two boys, aged 8 and 10 years
- Structured indoor and outdoor activities
- Taught both boys piano lessons once a week, supervised daily practice
- Supervised homework, tutored oldest boy in math extensively
- Occasional meal preparation for family

PLEASE BE SPECIFIC
REGARDING DAILY
ACTIVITIES

Regular Casual Babysitter **McDougall/Taylor Family, July 2013 - April 2014, Vancouver, BC**

- Providing regular on-call childcare for two children, aged 1 and 5 years
- Supervised children in their own backyard pool
- Meal preparation for children, one child with severe nut allergy
- Learned how to use Epi-pen, used on one occasion
- Provided healthy/safe environment, diaper changes, nap/bedtime routines

Childcare provider (volunteer/casual) **Little Rascals Home Daycare, June 2013 - April 2014, Vancouver, BC**

- Provided volunteer help in a family daycare setting for five children, aged 6 months to 4 years
- Assisted with field trips, washroom supervision, and lunch supervision
- Communicated with parents at the end of each day
- Prepared arts and crafts activities
- Provided live piano music for movement activities
- Engaged in imaginary play with children

Assistant Coach (volunteer) **Mount Pleasant Community Centre, September 2012 - April 2014, Vancouver, BC**

- Assistant Soccer Coach for girls aged 5 to 6 years
- Helped plan and run practices
- Encouraged good sportsmanship and discipline

Babysitter **Various Private Families, August 2007- June 2010, Vancouver, BC**

- Provided part-time casual babysitting services for various families in neighbourhood
- Able to adapt to a variety of changing environments
- Planned play dates and birthday parties
- Took kids to local pool, play gym, science centre, and family centre at parents' request
- Overnight stays

OTHER WORK EXPERIENCE



TRAINING & EDUCATION

- Certified for Emergency First Aid/CPR C (current)
- Current Clear Criminal Record Check
- Clear Driver's Abstract (10+ years driving)
- Foodsafe, 2015
- Red Cross Babysitter's Certificate, weekend course, 2007
- Vancouver Community College certified to teach English as a second language (TESL, one-month course)
- Piano Royal Toronto Conservatory, Grade 6 standing
- Level One Coaching Certificate (general)